



Australian Embassy
Indonesia

Fisheries and Media Officer (DAWR, Australian Embassy Jakarta)

Position Reference: 11010

Level 5: IDR 18,330,311 per month

Department of Agriculture and Water Resources, Australian Embassy Jakarta

Non-Ongoing for initially 1 year, Full-time

Reports to: Counsellor (Agriculture)

The opportunity

This position is expected to liaise and coordinate with relevant Government of Indonesia officials and interpret policy signals, advising the Counsellor and Minister-Counsellor accordingly. The incumbent will be required to research and analyse complex information and make judgments on appropriate handling for critical fisheries, marine and agriculture issues that may affect the Indonesia-Australia relationship. This position works closely with the Counsellor (agriculture) on various fisheries matters and will also be required to translate relevant fisheries and agriculture related media reports, and undertake other two-way translation and interpretive functions as required. Some flexibility will be required to assist the broader Agriculture, Forestry and Water portfolio. The incumbent may be required to independently accompany Indonesian delegation visits to Australia.

Our ideal candidate

We are looking for the ideal candidate that possesses the required qualification and skills specified in the attached position description.

Who we are

DAWR at post currently consists of three Australian based staff (A-based) and twelve local personnel. The Department facilitates trade in agricultural products, provides advice on the Indonesian market, builds relationships with the Indonesian government and industry groups, and manages capacity building programs in agriculture, fisheries, forestry and water.

What we offer

- A diverse and inclusive workplace and attractive remuneration package
- Exciting and fulfilling work at the heart of Australia and Indonesian bilateral relations
- The opportunity to work with strong, smart, visionary and experienced leaders who encourage and support you to develop your interests and expertise and achieve your ambitions.

How to apply

Submit an application directed to Tanya Mahindria, Recruitment Officer, jakartajobapplications@dfat.gov.au with subject: **Fisheries Program and Media Officer** by no later than 23 April 2017. As part of your application you will need to provide:

- Curriculum Vitae of no more than two pages including two referees.
- A 1-2-page essay of no more than 1,000 words telling us how your skills, experience and qualifications makes you the best candidate for this opportunity

Tell us why you are the right person for the job. We want to know why you want to work at the Australian Embassy Indonesia, why you are interested in the role, what you can offer us, and how your skills, knowledge, experience and qualifications are applicable to the role. In short – why should we hire you?

Try not to duplicate information that can already be found in your resume, but do highlight any specific examples or achievements that will demonstrate your ability to perform the role.

Who to contact

All queries relating to job applications should be directed to Tanya Mahindria, Recruitment Officer via email jakartajobapplications@dfat.gov.au

No phone enquiries will be taken and only short-listed applicants will be notified.

Things to note

Australian Embassy Indonesia employees are expected to adhere to the Locally-engaged Staff Code of Conduct and employment principles in terms of performance and standards of behaviour.

Advancing the interests of Australia and Australians internationally

Position Description – Jakarta Post, March 2017

Agency	Department of Agriculture and Water Resources
Position number	11010
Title	Fisheries Program and Media Officer
Classification	LE5
Section	Department of Agriculture and Water Resources
Reports to	Counsellor (Agriculture)

About the Department of Agriculture and Water Resources (DAWR)

The Department of Agriculture and Water Resources aims to enhance the sustainability, profitability and competitiveness of Australia's agriculture, food, fisheries and forestry industries.

DAWR leads the development of policy advice and provides services to improve the productivity, competitiveness and sustainability of agriculture, fisheries, forestry and related industries. DAWR also helps people and goods move in and out of Australia while managing the risks to the environment and animal, plant and human health.

About the position

This position works closely with the Counsellor (Agriculture) on fisheries matters and will be required to monitor media reports and undertake translation and interpretive functions of fisheries, marine and agriculture related material. The incumbent will liaise with the Ministry of Marine Affairs and Fisheries; research and analyse complex information and identify critical and/or emerging issues that may affect the Indonesia-Australia bilateral relationship. The position may be required to assist the broader portfolio of fisheries, forestry, agriculture, water and trade.

The key responsibilities of the position include:

- Support the Counsellor (Agriculture) on all fisheries and marine matters including interpreting any fisheries policy signals
- Monitor media, translate and provide advice on relevant fisheries or agricultural issues
- Undertake research and analysis, including of government regulations, and provide accurate advice primarily on fisheries and marine matters
- Provide high-level translation and interpreter support for other embassy staff and visiting delegations, as required
- Build and maintain stakeholder relationships with relevant government agencies, key industry associations, companies and individuals to progress key portfolio priorities
- Provide high-level support and coordination for visiting officials, ministers and industry representatives.

- Participate in bilateral cooperation activities under fora such as the Working Group on Agriculture, Food and Forestry Cooperation (WGAFFC) and the Working Group on Marine Affairs and Fisheries (WGMAF)
- Represent DAWR at relevant events and meetings
- Undertake various general administrative functions and other activities.

Qualifications/Experience

- Formal qualifications in English language are highly desirable, both for interpretation and translation.
- Formal qualifications or demonstrated industry experience in fisheries, marine or agriculture tertiary fields are desirable.