



AUSTRALIAN EMBASSY INDONESIA
JAKARTA
INTERNSHIP APPLICATION FORM

Please complete and submit this form electronically - handwritten forms will not be accepted

1. Personal Particulars

Title:	Surname:	Given names:	Gender:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Email address:

Postal address:

City or Town:	Postcode:	State or Province:	Country:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Mobile number (Inc area code):	Home number (Inc area code):	Date of birth:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Undergraduate degree:	<input type="text"/>	Date completed:	<input type="text"/>
Institution:	<input type="text"/>		
Postgraduate degree:	<input type="text"/>	Date completed /	<input type="text"/>
Institution:	<input type="text"/>	Expected completion:	<input type="text"/>

Nationality:	<input type="text"/>	<i>Language proficiency and level (if tested)</i>			
		English:	<input type="text"/>	Tested level:	<input type="text"/>
		Indonesian:	<input type="text"/>	Tested level:	<input type="text"/>

2. Internship Applying For

(Limit of two choices)

Internship 1:	<input type="text"/>	Internship 2:	<input type="text"/>
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3. Personal Statement & Curriculum Vitae (Limit of 300 words)

Please provide a brief statement explaining your interest in an internship at the Australian Embassy Indonesia, and outlining how your study (and if relevant, work experience) will help you contribute to the position you are applying for.

I have attached a passport sized photo and current CV of no more than one A4 page. Please note photo ID is required for security purposes only.

4. Selection Criteria (Limit of 200 words each criterion)

Using your persuasive writing skills, please complete the selection criteria below *(include relevant example/s as part of your response)*.

a) Strong interpersonal skills and the ability to form productive relationships in a cross-cultural environment.

b) Example of taking initiative and/or providing an innovative solution to a complex issue.

5. Applicant Statement

The information in this application, to the best of my knowledge, is true and correct. I consent to the Embassy collecting and using information, and to relevant employers disclosing information, in relation to my work performance and conduct for the purpose of assessing my suitability to carry out the duties of the internship I have applied for, and suitability to become an Embassy intern. I understand that misstatements or omissions in the selection process may result in a failure to secure an internship or immediate discharge if they are discovered.

I, _____ have read and understood the Applicant Statement Yes No

Type your name

Date:

6. Referees

Referee 1

Referee's name and organisation:	<input type="text"/>		
Referee's relationship to applicant:	<input type="text"/>	Years of relationship:	<input type="text"/>
Contact Number:	<input type="text"/>	Email:	<input type="text"/>

Referee 2

Referee's name and organisation:	<input type="text"/>		
Referee's relationship to applicant:	<input type="text"/>	Years of relationship:	<input type="text"/>
Contact Number:	<input type="text"/>	Email:	<input type="text"/>

Referee 3

Referee's name and organisation:	<input type="text"/>		
Referee's relationship to applicant:	<input type="text"/>	Years of relationship:	<input type="text"/>
Contact Number:	<input type="text"/>	Email:	<input type="text"/>