



Visas for Domestic Workers

Australian immigration regulations provide for entry of domestic workers to Australia in specific circumstances, such as when the employer is posted to Australia as a Diplomat. Overall, visitors are generally encouraged to seek domestic workers from the Australian labour market.

Recognising that for Indonesians and some of our other key tourism markets, the employment of domestic workers and the expectation of being able to travel with them is a significant part of the culture; it is policy to allow domestic workers who are seeking to accompany their employers on a short visa to Australia to apply for a **Temporary Work (Short Stay Activity) Visa (GA400)**.

Please see below for employer declaration and the checklist of supporting documents required. These visas will only be granted if the requirements are met and conditions strictly adhered to. Failure to abide by our regulations may result in the refusal of future applications and/or cancellation of your visa.

Please note that the travel itinerary of the domestic workers **must** be identical to the travel itinerary of the employer and/or his immediate family. However, we strongly recommend that you **do not** purchase air tickets until the visa has been granted. The domestic worker **must** travel to and from Australia with the employer. The domestic worker should be looking after the employers' family – the family who are visiting from Indonesia, rather than the relatives who are currently living in Australia. Only one domestic worker per family will be considered.

If all requirements are met, a single entry visa, valid for 6 months, allowing a stay period of 3 months will be granted. Condition 8503 – no further stay – will be applied to all visas granted to domestic workers.

Checklist – ensure the following documents are included with your application
<input type="checkbox"/> Application form (Form 1400) including a recent passport size photograph.
<input type="checkbox"/> Employer Declaration form (see overleaf) – signed and completed by the employer.
<input type="checkbox"/> The visa application fee of Rp. 1,820,000
<input type="checkbox"/> Certified true copy by our Service Delivery Partner (Australian Visa Application Centre (AVAC) of the biodata and visaed pages of your passport
<input type="checkbox"/> A copy of your identification card (KTP) and Family Card (Kartu Keluarga) – for Indonesian nationals
<input type="checkbox"/> A copy of the employer's KIMS card and Family Card (Kartu Keluarga) – for Indonesian nationals
<input type="checkbox"/> A copy of employer's passport and any visas held for Australia
<input type="checkbox"/> Evidence of the employer's business interests (SIUP, TDP), or a written reference from the employer, regarding the visa applicant, stating their length of employment, salary, and leave entitlements.
<input type="checkbox"/> Confirmed travel itinerary for the domestic worker and all persons travelling with the domestic worker. Please note that the travel itinerary of the domestic worker must be identical to the travel itinerary of the employer and/or his immediate family. However, we strongly recommend that you DO NOT purchase air tickets until the visa has been granted.
<input type="checkbox"/> Evidence of money / savings to be used for the trip (bank statements, bank book, etc)

EMPLOYER DECLARATION

I,..... (*name of employer*) declare that:

- I am the employer of (*name of domestic employee*) who has worked for me since.....(*date*)
- the purpose of my domestic worker employee's proposed visit to Australia is to accompany my family on a short term visit to Australia consistent with the attached itinerary;
- I and my family intend to resume residence in Indonesia following that visit;
- I will ensure that my domestic workers will not stay in Australia beyond the date of my immediate family's departure from Australia;
- I will be responsible for any expenses incurred by my domestic worker while in Australia including medical/hospital expenses.
- I have read and understand the conditions attached to the grant of a visa for a domestic worker, including page 1 of this information sheet and I will adhere to these regulations.

I understand that:

- if a visa is issued to my domestic worker it will have a condition attached to it which prevents any extension of the period of stay;
- the movements of my domestic worker to and from Australia may be monitored and any breach of visa conditions may be taken into account in consideration of any future requests, applications or assurances which I may make to the Department of Immigration and Border Protection (DIBP)

Signature of Employer :

Date :

This document is current as at Jan 2016